

# Bylaws

College and University Librarians of Arkansas Community of Interest for the Arkansas Library Association, and Arkansas State chapter of ACRL

## ARTICLE I. Name

The name of the organization shall be College and University Librarians of Arkansas (CULAR) and Arkansas State Chapter of ACRL.

## ARTICLE II. Goals

The Chapter shall provide opportunities for professional growth and communication among academic and research librarians, encourage the exchange of ideas and information relating to library development, and enhance library service to all users of academic and research libraries in the state.

## ARTICLE III. Affiliation

This organization is an affiliate of the American Library Association. It is subject to Article XIV: Chapters of the ACRL Bylaws and Chapter 5 of ACRL's Guide to Policies and Procedures.

## ARTICLE IV. Membership Categories and Dues

### Section 1: Eligibility

Any student, librarian, institution, or individual residing in the state of Arkansas with an interest in academic librarianship can become a member of CULAR.

### Section 2: Dues

There are no dues or fees associated with becoming a member of CULAR.

### Section 3: ArLA Membership

It is recommended that members maintain membership through the Arkansas Library Association (ArLA).

### Section 4: Officers

All officers must be members of ArLA and ACRL.

## ARTICLE V. Officers

### Section 1: Officers

Officers of the association are elected annually by the membership and assume office at a time set by the Executive Board. All officers shall be members in

good standing before assuming office. The elected officers are Chair, Vice Chair/Chair-Elect, Secretary. Chair and Vice Chair/Chair-Elect must be members in good standing of the Association of College and Research Libraries (ACRL).

#### Section 2: Terms of Office

The Chair, Vice Chair/Chair-Elect, Past Chair and Secretary serve one-year terms.

#### Section 3: Duties.

The duties of the Chair

- A. Presides at all meetings of the Executive Committee;
- B. Appoints all committees;
- C. Represents, or appoints a representative(s) of the association to other organizations;
- D. Makes and submits the annual report;
- E. Performs other duties prescribed by the Executive Committee;
- F. Serves one year as immediate Past Chair.

The duties of the Vice-Chair/Chair-Elect:

- A. Chairs the Program Committee;
- B. Serves as President, with the authorization of the Executive Committee, whenever the President is absent, or if the President is unable or refuses to act, with the powers appertaining to the office of the President;
- C. Performs other duties prescribed by the Chair;
- D. Succeeds to the Chair.

The duties of the Secretary:

- A. Records the minutes of all membership and Executive Committee meetings;
- B. Receives and publishes proposed amendments to the Bylaws in accordance with the provisions contained herein;
- C. Performs other duties prescribed by the Chair.

The duties of the Past Chair:

- A. Calls for nominations for officer positions;
- B. Performs other duties prescribed by the Chair.

## **Article VII. The Executive Committee**

The officers of the Community of Interest shall constitute the Executive Committee.

#### Section 1: Duties

The Executive Committee shall have general supervision of the affairs of the Community of Interest between its meetings, make recommendations to the

Community of Interest, and shall perform such other duties as are specified in these Bylaws.

## **Article VIII. Committees**

All committees of the Community of Interest are appointed by the Executive Committee.

## **ARTICLE IX. Meetings**

### Section 1: Business Meetings

A regular business meeting shall be held at least once a year at the annual state association conference. Vice Chair and Secretary will be voted on at this meeting by a quorum.

### Section 2: Special Meetings.

Special meetings may be called by a petition of ten Chapter members.

### Section 3: Quorum

A quorum shall consist of the total number of persons at the meeting.

### Section 4: Programs / Workshops

The Chapter shall sponsor at least one program each year.

## **ARTICLE X. Dissolution**

Upon the dissolution of the organization, its assets are to be distributed to other organizations with purposes similar to CULAR, and used for public purposes.

## **ARTICLE XI. Amendment of bylaws**

A proposal to amend these bylaws shall be filed with the Secretary and placed before the membership for consideration provided such proposal is sponsored either by at least 15 members. The Secretary shall submit such proposed amendments to the membership no fewer than 14 calendar days before the Business Meeting in which they shall be considered. The amendment shall be adopted upon approval by a majority vote.